

## Seminar Evaluation Form - Winter Ecology of Birds

Presenter: \_\_\_\_\_ Observer: \_\_\_\_\_

Date: \_\_\_\_\_ Seminar Title: \_\_\_\_\_

For each skill set, rate as: 1 = unacceptable, 2 = poor, 3 = satisfactory, 4 = good, 5 = proficient

| Skill Set  | Rating   | Evidence Supporting Rating |
|--|--|----------------------------|
| <b>Organization</b><br>Presentation was well organized and easy for the audience to follow.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Accuracy</b><br>Information presented was scientifically accurate.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Clarity and Coverage</b><br>Presenter clearly described all content & covered all necessary topics.   | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Relevance</b><br>Content was relevant to the audience & the overall goals of the talk.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Message</b><br>Presenter conveyed the most important messages for their topic.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Language/Accessibility</b><br>Presenter's language was appropriate and accessible to the audience.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Delivery</b><br>The delivery reflected an appropriate pacing, tone, pitch, volume & movement.   | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Use of Time</b><br>Finished within allotted time, left time for questions, paced so the audience could understand the material without rushing. | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Design of Slides</b><br>Layout of material on slides was organized, suitable & effective.   | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Text in Slides</b><br>Text was concise, clear, large enough to read easily & free of errors.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Figures in Slides</b><br>Figures were clear, effective, easy to interpret, & engaging   | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Questions</b><br>Presenter fielded questions skillfully with focused, clear & concise responses.  | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |
| <b>Presence</b><br>Presenter was engaging, competent & comfortable in addressing the audience.   | 1   2   3   4   5<br><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> |                            |